



TO: ANLSAMP Liaisons
FROM: Zetra Wheeler, Program Manager
SUBJECT: Quarterly Reimbursements Schedule

The **All Nations** Louis Stokes Alliance for Minority Participation (ANLSAMP) Program's AMP Liaisons and ANLSAMP Scholar stipends will be paid on a quarterly reimbursement basis. The quarterly reimbursement dates are as follows:

September 1st thru November 30th
December 1st thru February 28th
March 1st thru May 31st
June 1st thru August 31st

If you are requesting reimbursement for any AMP Liaison salary and/or AMP Scholar stipends you will need to request a financial statement (an expenditure report showing that the funds have been paid out) from your schools Financial/Budget office to submit to our office. Also, you are required to fill out the Quarterly Reporting Form every quarter (all AMP Scholar and AMP Liaison forms may be downloaded from our website below), which should include activities related to your ANLSAMP Scholars and any ANLSAMP activities at your institution.

We would encourage you to use www.anamp.org for ANLSAMP liaison information, as well as, join us on Facebook for scholarships, internships, job postings, special events, and other AMP activities.

If you have any questions, please contact Zetra Wheeler at 406-275-4998 or e-mail Zetra at zetra_wheeler@skc.edu.